



California Certified Legal Secretary

A Program of
Legal Secretaries, Incorporated



CERTIFICATION OF COMPLETION

Self-Study Continuing Education

By signing below I certify, under penalty of perjury pursuant to the laws of the state of California, that I have completed the self-study continuing education described below and am entitled to claim the CCLS[®] recertification hours indicated, subject to the current Standards for Recertification, especially Standard Number 4 ("Credit hours").

Provider Name _____

Program Title _____

Audiotape presentation Videotape presentation

Program Length _____ Program Code _____

Date Completed _____

Signature: _____

Name: _____

Retain this form and submit the original to the Certifying Board, together with an Application for Recertification, and the recertification fee no later than the date on which your current certification expires.